

**REQUEST FOR PROPOSALS
TO PROVIDE PROFESSIONAL AUDITING SERVICES
FOR THE CITY OF STOCKTON, CALIFORNIA
(PUR 15-032)**

POSTED 3/31/16

The following questions were received by the City. Answers are in blue

From: Ned Leiba [mailto:ned@leibacpa.com]

Sent: Thursday, March 24, 2016 3:49 PM

1. The RFP question and response time frames are too short. In 2013, the prior City CFO explained that the audit RFP and auditor selection time frames were compressed and competitive RFPs were not obtained because the City was seriously delinquent in its audits and the prior auditor said it could not complete the audits in process. That is not the case today. Accordingly, the City should follow its traditional RFP process with a much longer time to submit questions and for firms to submit proper responses to the RFP. With the question period effectively open for only 4 days, and the response to the RFP due April 7, the times to submit questions and respond to the RFP are far too short to (1) determine the nature of the service requested, (2) submit questions asking for information, (3) formulate a proper response to the RFP, and (4) reach a broad range of CPA firms that might be qualified to conduct the engagement. The RFP time for questions and deadline to respond should be extended for at least one month. If that will not be done, explain the basis for the short time for questions and submission, in light of these factors.

Questions are due 10 days prior and answers are due 5 days prior to due date.

2. Provide a report on how has the City responded to the multiple findings of internal control material weakness and significant deficiencies reported during the course of its year end June 2014 and June 2015 audits, besides the responses included in the AU-C §265 reports, i.e., Report on Internal Control Related Matters Identified in the Audit (e.g., the report dated December 31, 2015 but released March 14, 2016).

Report not within the scope of RFP process.

3. The City Auditor maintains an AFTR (Audit Findings Tracking Report). Please provide complete copies of those reports for periods subject to examination, e.g., periods ending June 2014, June 2015, and to date.

Same as #2

4. Provide City Auditor reports, memos, and any work product and other records, regarding tasks undertaken in respect to the findings listed in the AFTRs for the periods ending June 2014 to date.

Same as #2

5. Provide a list and status report of all audits, reviews, examination, inspections and other compliance procedures by outside agencies that involve federal or state government grants, for the period from July 1, 2014, to date. We understand your Grants Manager maintains records for all such activities.

Same as #2

1. **Communication** – please send your communication via email.
2. **Questions** – the last day to make inquiries is March 24, 2016.
3. **Answers** – clarifications and answers will be posted by March 31, 2016.
4. **Proposals due** promptly by 2:00 pm, Thursday, April 7, 2016, City Clerk's Office.