

**REQUEST FOR SEALED PROPOSALS  
ELECTRICAL MAINTENANCE AND REPAIR ON-CALL SERVICES  
FOR THE CITY OF STOCKTON - MUNICIPAL UTILITIES DEPARTMENT  
QUESTIONS & ANSWERS**

**POSTED 6/7/17**

- Questions** – 1. Where can we find the Plan Holder's List?
2. What kind of financial statement will be acceptable to provide?
  3. Please clarify the "failure to correct deficiencies" section? How does this apply if parts are on back-order?
  4. Will the City be providing testing instruments?
  5. If we are called out after hours, will overtime pay apply?
  6. Does the City have back-up power?
  7. Does the City have Battery Storage Banks?
  8. Does the \$450,000 budget include parts, or is it just for labor costs?
  9. Is a Bid Bond required?
  10. Can the City cancel the contract at any time?
  11. Should proposal be based on the \$450,000 estimate you provided?
  12. Will there be computer programming as part of the services?
  13. Are there traffic signals to be maintained?
  14. What is the estimated staff needed to maintain this contract?
  15. Will millwright support be needed?
  16. Are there lock out/tag out procedures?
  17. Who will call the vendor out to the jobsite? Is there a main call center?
  18. Can the City post a map of the outlying sanitary and storm pump stations that will need to be serviced?
  19. Are there As Builts available or wiring schematics?
  20. Is insurance provided by the owner?
  21. Will the contractor need gate codes or access cards to enter the plant or other work sites?

- Answers** –
1. Today's sign-in sheet will be posted on the Bid Flash page and serve as the Plan Holder's List.
  2. A summary financial statement is acceptable.
  3. This refers to the workmanship provision (Section 2.3). The penalty table under Section 1.34, Liquidated Damages and Penalties, refers to a Special Provision that used to be Section 4, which is now merged in Section 2.1. An addendum will be issued to address this.
  4. The contractor is expected to provide their own equipment, including testing devices.
  5. No overtime pay will apply.
  6. Yes, we have a standby (diesel) power generator and Cogen Engine (natural and digester gas) for back-up.
  7. Yes
  8. Most parts will be provided by the City.
  9. No, only a performance bond is required.
  10. Yes, as part of the contract the City can cancel at any time for non-performance.
  11. No, bids will be mostly based on qualifications. A per hour fee schedule that you will include will be a small factor, 25% (percent) scoring criteria.
  12. You will only be trouble-shooting the equipment and possibly replacing it. Transferring program from one PLC to another is part of the scope. Re-programming will be done via our staff or another contract.
  13. No
  14. Approximately three (3) staff, but it will be based on a workload needs.
  15. Millwright support may be needed at times for a disconnect if our staff is unavailable.
  16. Yes, those procedures will be provided.
  17. The City will establish a communications protocol. A main point of contact will be established.
  18. The City will post a map on the Bid Flash website.

19. As Builts are available, but be prepared that there will be times when schematics are not consistent with record drawings.
20. Per the specifications the contractor will need to provide insurance.
21. City staff will always meet you and escort you to the job site.

**POSTED 5/27/17**

1. **Communication** – please send your communication via email.
2. **Questions** – the last day to make inquiries is Thursday, June 15, 2017.
3. **Answers** – clarifications and answers will be posted by Thursday, June 22, 2017.
4. **Bids Due** – promptly by 2:00 P.M., Thursday, June 29, 2017, City Clerk's Office.