



## COVID-19 COMMUNITY SUPPORT FUND

### Over the Counter Notice of Funding Availability (NOFA)

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#### PURPOSE AND PROGRAM INTENT

The COVID-19 pandemic has impacted every sector of the City's economy. Based on the State's population, California received a total of \$15.3 billion Coronavirus Relief Funds (CRF) provided in the federal CARES Act, with \$9.5 billion paid to the State and \$5.8 billion paid to cities and counties with populations over 500,000. The State of California's adoption of the Budget Act of 2020, Control Section 11.90, Coronavirus Relief Fund Allocations for Cities and Counties allocated funds to the City of Stockton to address the public health and safety impacts of COVID-19. Federal law specifies that these funds may only be used for unbudgeted costs incurred related to COVID-19 relief efforts between March 1, 2020 and December 30, 2020. The City of Stockton is soliciting funding requests for eligible Community Support Housing, Homelessness and Shelter, and Distance Learning and Education programs and projects (**up to \$3.5 million available**) within the Stockton city limits to prevent, prepare for, and respond to the Coronavirus (COVID-19) outbreak.

The COVID-19 Community Support Fund is designed to assist in the relief of costs directly related to the COVID-19 pandemic with respect to (Please see **Attachment A** for a complete list of eligible and ineligible activities):

- Public Health, such as:
  - Education and Prevention measures regarding COVID-19
  - Expenses related to COVID-19, such as PPE, equipment & technology
- Payroll Expenses, such as:
  - Payroll expenses for health and safety employees
  - Increased Workers Compensation and Unemployment Insurance Costs
- Expenses of Actions to Facilitate Compliance with COVID-19 related public health measures, such as:
  - Facilitation of distance learning, including technological improvements
  - Technology to support telework capabilities & virtual operations
  - Food Distribution and Delivery
  - Care for Homeless populations
  - Costs associated with social distancing requirements

The funds may be used to cover or reimburse allowable costs incurred by an applicant before the award of funding. **All funds must be spent, not merely encumbered, by December 30, 2020, so please apply for only the amount of funds you can ensure will be spent within this timeframe.**

#### ELIGIBLE APPLICANTS

- Community-Based and Business-Oriented Non-Profit Organizations
- Non-profit Housing Developers
- Faith Based Organizations (non-secular or religious activities are ineligible for funding)

## KEY DATES

September 2, 2020  
September 23, 2020

NOFA Application Period Opens  
Application Deadline (or until funds are exhausted)

**NOTE:** This is an over the counter NOFA and applications will be reviewed and approved as they are received. Agreements will be executed as funding is approved by the City.

## AVAILABLE FUNDING

**Community Support** - \$1.25 million in grant funds are available to nonprofit organizations with grants ranging from **\$5,000 to \$100,000** to those organizations that apply under this program.

**Housing, Homeless, and Shelter** - \$1.25 million in grant funds are available under this program to nonprofit organizations and grant awards will be up to a maximum of **\$500,000**.

**Distance Learning and Education Support** - \$1 million in grant funds will be available under this program to nonprofit organizations, with a maximum grant award of **\$500,000**.

- 1) Community Support, including but not limited to:**
  - a. Providing programs/services that support youth
  - b. Providing programs/services that support the elderly and disabled
  - c. Other programs/services that support the Stockton community
  - d. Providing programs/services that support small businesses and entrepreneurs
- 2) Housing, Homeless, and Shelter Programs and Services, including:**
  - a. Rapid Rehousing
  - b. Shelters (only organizations that have not received COVID-19 funding from the City)
  - c. Food Distribution and Delivery (only organizations that have not received COVID-19 funding from the City)
- 3) Distance Learning and Education Support, including:**
  - a. Providing technology for day care providers to support distance learning
  - b. Providing programs/services that support education

## APPLICATION SCORING PROCESS

Applications will be reviewed for completeness, eligibility, relevance to the COVID-19 pandemic, and feasibility. If the application is incomplete or ineligible, it will not be considered for further review and/or funding. Only applications that meet all program criteria and that are complete will proceed through the City's application review process. Applications will be scored on the following criteria:

Scoring Criteria	Points
Demonstration of a logical relationship between the organization mission and the proposed project/program, as well as the proposed project's ability to address the prevention, preparation for, and response to COVID	10
Community Benefit	10
Project/Program Description and Readiness	10
Funding Request and Project Budget	5
Timeline / Schedule – All funds must be spent, not just encumbered, by December 30, 2020.	15
<b>TOTAL</b>	<b>50</b>

## **ADDITIONAL INFORMATION**

Applying does not guarantee funding. The City reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of this application process. If such an action occurs, the City will notify all interested parties. The cost of preparing proposals to the City shall be borne by the applicant and shall not be reimbursed by the City. The City also reserves the right to move funding between categories based on applications received and demonstrated need. **Applications will be accepted only through the following web portal: <https://portal.neighborlysoftware.com/stocktonca/participant/Login>**

Applications **must be received by 11:59 p.m., Wednesday, September 23, 2020** and will be reviewed and approved as they are received. Applications will be accepted only through the web portal indicated above. Applications submitted by mail, fax, email or in person will NOT be accepted.

## **REQUIRED FORMS AND ATTACHMENTS**

- Project Budget showing all sources and uses
- Organizational and operational budget for current fiscal year
- 501(c)3 Tax Exemption Letter or Articles of Incorporation if a 501(c)6
- Current roster of members and Board of Directors which includes:
  - Name
  - Address
  - Current position held
  - Current employer
- Copy of Board of Directors authorization to request funding and designation of authorized official
- A copy of your organization's conflict of interest policy as adopted by the Board of Directors or other governing body certifying that no board member, officer, employee or any other individual associated with the organization will personally or professionally benefit from funds provided through this grant.

**Technical assistance and questions may be directed to Ty Wilson-Robinson, City of Stockton Housing Manager, at (209) 937-7585 or [ty.wilson-robinson@stocktonca.gov](mailto:ty.wilson-robinson@stocktonca.gov)**

## **STATE AND LOCAL REQUIREMENTS**

State CARES Act program funding is subject to state regulation requirements of subsection 601(d) of the Social Security Act, as amended, (42 U.S.C. 801(d)). Grantees will need to report on the following, as well as any additional information the Agency deems appropriate or necessary:

1. Ongoing tracking of the specific uses and expenditures of program grant funds broken out by eligible uses listed, including the status of those funds.
2. Covered period begin date is March 1, 2020 and end date is December 30, 2020.
3. Recipients are to submit a final grant expenditure report no later than January 15, 2021.

Refer to the Treasury's guidance dated June 30, 2020 for more information on costs incurred via the following link: <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

**Applicants are required to address all sections listed in this application.**

Organization Name:

Address:

Federal Tax I.D. Number:

DUNS Number:

Organization Type:

Executive Director Name:

Telephone:

Email:

Project Contact Name:

Telephone:

Email:

Funding Amount Requested: \$ \_\_\_\_\_ Community Support

\$ \_\_\_\_\_ Housing, Homeless & Shelter Services

\$ \_\_\_\_\_ Distance Learning and Education Support

- 1. Determination of Need:** Demonstration of a logical relationship between the organization's mission and the proposed project/program, as well as the proposed program/project's ability to address the prevention, preparation for, and response to COVID-19.
- 2. Community Benefit:** Please provide a description of your organization and the benefits it provides to the Stockton community, as well as how your organization has been impacted by COVID-19.
- 3. Project/Program Description and Readiness:** Please describe the project/program your organization is implementing, including physical description and services currently provided, and how these funds will be used to align with the prevention, preparation for, and response to the Coronavirus (COVID-19) outbreak. Include the number of people anticipated to be served and demographics (age, ethnicity, etc.).
- 4. Budget:** How will the funds be spent for the preparation, prevention, and response to COVID-19. Please include a budget for all activities in which you are requesting funds.
- 5. Timing:** Will you be able to expend all of the requested fund by **December 30, 2020**?

YES

NO

## ATTACHMENT A

Eligible Expenses	Ineligible Expenses
<p><b>Public Health:</b></p> <ul style="list-style-type: none"> <li>• Communication and enforcement of public health orders</li> <li>• Acquisition and distribution of medical and protective supplies for essential workers</li> <li>• Technical assistance to local authorities or other entities on mitigation of COVID-19 related threats on public health &amp; safety</li> <li>• Public safety measures that are undertaken in response to COVID-19               <ul style="list-style-type: none"> <li>○ May include disinfection of public areas and other facilities</li> </ul> </li> <li>• Expenses related to quarantining individuals</li> <li>• Expenses related to contact tracing</li> <li>• Expenses associated with increased solid waste capacity</li> </ul>	<p><b>Public Health:</b> N/A</p>
<p><b>Payroll Expenses:</b></p> <ul style="list-style-type: none"> <li>• Payroll expenses for public safety, public health, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 emergency               <ul style="list-style-type: none"> <li>○ All payroll for public health and safety employees is presumed to be “substantially dedicated”</li> </ul> </li> <li>• Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but were repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to COVID-19 public health emergency</li> <li>• Increased Workers Compensation coverage/cost related to COVID-19 from 3/1/20 – 12/31/20</li> <li>• Unemployment Insurance costs incurred by the recipient as an employer if such costs will not otherwise be reimbursed by the federal government</li> <li>• Employment &amp; Training Programs for employees that have been furloughed, so long as the costs of such programs would be necessary due to COVID</li> <li>• Increased Administrative Leave Costs of Public Employees who could not telework if the cost of an employee was allocated to administrative leave to a greater extent than was expected</li> </ul>	<p><b>Payroll Expenses:</b></p> <ul style="list-style-type: none"> <li>• Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency</li> <li>• Workforce bonuses <i>other than</i> hazard pay or overtime</li> <li>• Severance pay</li> <li>• Payroll Support Program for Public Employees are limited to those employees whose work duties are substantially dedicated to mitigation or responding to COVID-19</li> </ul>

Eligible Expenses	Ineligible Expenses
<p><b>Expenses of Actions to Facilitate Compliance with COVID-19 related public health measures:</b></p> <ul style="list-style-type: none"> <li>• <u>Food delivery to residents—senior citizens, vulnerable populations—to enable compliance with public health precautions</u></li> <li>• <u>Facilitation of distance learning, including technological improvements, related to school closures</u></li> <li>• Improve telework capabilities for public employees</li> <li>• Maintaining or improving prisons and jails to promote sanitation and social distancing</li> <li>• <u>Care for homeless populations</u></li> <li>• Costs incurred for a “substantially different use” where funds were budgeted for one use, but as a result of COVID-19, have been entirely diverted to substantially different functions</li> <li>• Unbudgeted expenses related to continuing leases on equipment or space that would have otherwise been discontinued, but for COVID-19</li> <li>• Costs to conduct recovery planning projects, establish and operate a recovery coordination office</li> <li>• Meet the non-federal matching requirements under the Stafford Act, to the extent match requirements entail COVID related costs <ul style="list-style-type: none"> <li>○ FEMA funding still dependent on FEMA’s determination of eligibility under Stafford</li> </ul> </li> <li>• Non-profits may be used to distribute assistance, financial assistance provided needs to be related to COVID</li> </ul>	<p><b>Expenses of Actions to Facilitate Compliance with COVID-19 related public health measures:</b> N/A</p>
<p><b>Medical Expenses:</b></p> <ul style="list-style-type: none"> <li>• COVID-19 related expenses of public hospitals, clinics, and similar facilities</li> <li>• Establishment of temporary public medical facilities, or other facilities, to increase treatment capacity, including construction costs</li> <li>• Providing testing, including serological</li> <li>• Medical response expenses, including emergency medical transportation</li> <li>• Establishing and operating public telemedicine capacities for COVID-19 related treatment</li> </ul>	<p><b>Medical Expenses:</b></p> <ul style="list-style-type: none"> <li>• Expenses for the State share of Medicaid</li> <li>• Funding to private hospitals should take place in the form of a grant or short-term loan</li> <li>• Capital improvement projects, generally, unless necessary expenditures incurred due to the COVID-19 public health emergency. <ul style="list-style-type: none"> <li>○ Measures to increase COVID treatment capacity &amp; improve mitigation measures</li> </ul> </li> </ul>