

# APPLICATION FOR PERMIT



**CITY OF STOCKTON**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**CITY HALL**  
**425 N. EL DORADO STREET** (209) 937-8561  
**STOCKTON, CA 95202-1997** FAX (209) 937-8893

APPLICATION NO. \_\_\_\_\_  
 APPLICATION DATE \_\_\_\_\_  
 BY \_\_\_\_\_

**APN #** \_\_\_\_\_  
**M.P. #** \_\_\_\_\_

## APPLICANT TO COMPLETE THIS PORTION

JOBSITE ADDRESS _____		SUITE # _____	<b>CHECK ONE: RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/></b>
SUBDIVISION _____		UNIT NO. _____	LOT NO. _____
<b>OWNER</b>	NAME _____	PHONE _____	
	MAILING ADDRESS _____	FAX _____	
	CITY _____	STATE/ZIP _____	
<b>CONTRACTOR</b>	I hereby affirm that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force.		
	LICENSE # _____	CITY BUSINESS LICENSE # _____	
	AND CLASS _____	LICENSE # _____	
	NAME _____	PHONE _____	
	MAILING ADDRESS _____	FAX _____	
CITY _____	STATE/ZIP _____		
CONTRACTORS SIGNATURE _____		DATE _____	
<b>ARCH./ENG.</b>	NAME _____	PHONE _____	
	MAILING ADDRESS _____	FAX _____	
	CITY _____	STATE/ZIP _____	E-MAIL _____

Is this structure proposed to be a State Licensed Facility \_\_\_\_\_  
 If yes, indicate type of proposed facility. \_\_\_\_\_  
 AGENT FOR:  CONTRACTOR  OWNER  
 AGENTS NAME \_\_\_\_\_ PRINT \_\_\_\_\_  
 AGENTS ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Fax \_\_\_\_\_  
 Email \_\_\_\_\_  
 I certify that I have read this application and state that the information is correct.  
 Signature of Applicant or Agent \_\_\_\_\_ Date \_\_\_\_\_

**VALUATION: \$** \_\_\_\_\_

<p><b>JOB DESCRIPTION</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p style="text-align: center;"><b>AREA DETERMINATION</b></p> <p>1st FLOOR _____ SF</p> <p>2nd FLOOR _____ SF</p> <p>3rd FLOOR _____ SF</p> <p>TOTAL BUILDING _____ SF</p> <p>GARAGE _____ SF</p> <p>DECK &amp; BALCONIES _____ SF</p> <p>PORCH/PATIO _____ SF</p> <p>OTHER _____ SF</p>
<p>IT IS A MISDEMEANOR TO REMOVE, OR CAUSE TO BE REMOVED, ANY HERITAGE OAK TREE. A HERITAGE OAK HAS A 16 INCH OR LARGER TRUNK DIAMETER AS MEASURES AT 24 INCHES ABOVE ADJACENT GRADE.</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO HERITAGE OAK(S) EXIST ON SITE? (MUST BE SHOWN ON PLANS)</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO INTEND TO REMOVE HERITAGE OAK, PRUNE HEAVILY, OR WORK INSIDE DRIPLINE?</p> <p>↳ PERMIT REQUIRED, CONTACT PARKS AND REC. AT 937-8317</p>	<p style="text-align: center;"><b>STORM WATER REQ.</b></p> <p>WDID# _____</p> <p>SWPPP# _____</p>

<p><b>ONLY THE OWNER OF THE PROPERTY OR A LICENSED CONTRACTOR MAY TAKE OUT BUILDING PERMITS.</b></p> <p>OWNERS-BUILDERS must submit the following at time of issuance:</p> <ul style="list-style-type: none"> <li>A completed and signed "Owner-Builder Verification" form, and an "Authorization" form if other than the owner applies.</li> </ul> <p>CONTRACTORS must submit the following at time of issuance:</p> <ul style="list-style-type: none"> <li>Current license numbers and a worker's compensation insurance certification.</li> <li>A waiver form if the contractor is not subject to worker's compensation laws.</li> <li>A completed "Authorized to Sign" form if other than the contractor applies.</li> <li>A City of Stockton Business License</li> </ul>	<p><b>PLAN CHECK PROCESS DOES NOT BEGIN UNTIL SUBMITTAL PACKAGE IS COMPLETE</b></p> <p style="text-align: center;">Incomplete Submittal Acknowledgment</p> <p>Require _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: right;">NAME _____</p>
---	---

### OFFICE USE ONLY

APPROVALS	TYPE OF PERMIT	PLAN RECORD SUBMITTAL DATA
OES/APCD _____	COMBINATION BUILDING	NO. _____ DATE REC'D _____
SPECIAL INSPECTION AGREEMENT FORM _____	BUILDING ONLY	ARCH. PLANS _____
FEE DEFERRAL _____	ELECTRICAL PERMIT	STRUC. PLANS _____
UNREASONABLE HARDSHIP FORM _____	PLUMBING PERMIT	ELEC. PLANS _____
REDEVELOPMENT AREA _____	MECHANICAL PERMIT	MECH. PLANS _____
	DEMOLITION PERMIT	PLUMB. PLANS _____
	RELOCATION PERMIT	TRUSS CALCS. _____
	RE-ROOF	STRUC. CALCS. _____
	SIGNS	ENERGY CALCS. _____
PLAN CHECK DEPOSIT \$ _____	FENCE	SOILS REPORT _____
PAID _____ DATE _____	OTHER	SPECIFICATIONS _____
	ENTERPRISE ZONE	NOISE ANALYSIS _____
		PLOT/SITE PLAN _____

### RESIDENTIAL CHECKLIST

THE FOLLOWING INFORMATION AND DOCUMENTATION MUST BE SUBMITTED TO DEVELOPMENT SERVICES BEFORE YOUR APPLICATION CAN BE ACTED ON.	CHECK OFF
1. One completed Application for a Residential Building Permit.	
2. Three complete sets of construction drawings, <b>wet signed</b> by designer. (Minimum - 18" x 24" size paper) to include:	
a. Site plan drawn to scale showing property lines, north arrow, easements and all existing and proposed developments.	
b. Building elevations (north, south, east and west views).	
c. Floor plan (include plumbing and electrical fixture locations and HVAC equipment location - electrical load calc. may be required).	
d. Foundation plan with representative details.	
e. Floor, ceiling and roof framing details including framing layouts, cross sections and sizing details of all members.	
f. Framing sections and details.	
g. Masonry fireplace plan and construction section.	
h. Truss layout and calculations: 1) Identifying all trusses. 2) All truss calculations shall be stamped and a wet signature provided by a California licensed designer.	
i. Engineering calculations: 1) Engineering calculations will be required for any unusual design which is not covered by Chapter 25 of the "Uniform Building Code." 2) All engineering plans and calculations shall be stamped, if by an engineer, and include a wet signature of a California licensed engineer or architect.	
3. Flood Certificate (if required)	
4. School Certificate (if required)	
5. Two (2) sets of energy calculations.	
6. Plan Check Deposit.	

### COMMERCIAL CHECKLIST

THE FOLLOWING INFORMATION AND DOCUMENTATION MUST BE SUBMITTED TO DEVELOPMENT SERVICES BEFORE YOUR APPLICATION CAN BE ACTED ON.	
1. One completed Application for a Commercial Building Permit.	
2. Five complete sets of construction drawings. Two of the sets must be <b>wet signed</b> by the architect or engineer. (Note: all sheets of the working drawings must be signed. The plans must include: (Minimum - 18" x 24" size paper).	
a. Site plan drawn to scale showing property lines, north arrow, easements and all existing and proposed developments. Site utility plan showing point of connection to city system for storm, sanitation and water.	
b. Structural plans.	
c. A complete floor plan (include room usage, existing plan and complete dimensions). NOTE: For remodels and additions, the existing and proposed floor plans must be shown in their entirety.	
d. Plumbing and mechanical plans, including ventilations.	
e. Electrical plans, including a complete one-line diagram of the service and feeders.	
f. Handicap compliance.	
3. Two sets of structural calculations, stamped and signed with a wet signature.	
4. If prefabricated trusses are included in the scope of work, the following will be required:	
a. Complete truss layout designating each type of truss to be used.	
b. Engineered truss plans which are cross-referenced to the truss layout plan.	
c. Lateral bracing plans.	
d. Details of any special features such as girder trusses, hangers between interconnected trusses, connections between trusses and beams, etc.	
e. Truss calculations for each truss specified.	
f. A letter signed by the responsible engineer or architect, stating that he/she has reviewed and approved the truss calculations and drawings, or either a shop approval stamp and signature or the responsible engineer's or architect's stamp and signature.	
5. Two sets of energy calculations. Provide Second Generation office standards for offices and the First Generation for all others.	
6. OES (Office of Emergency Services) Compliance Form.	
7. APCD (Air Pollution Control District) Compliance Form.	
8. Flood Certificate (if required).	
9. School Certificate (if required).	
10. Plan Check Deposit.	