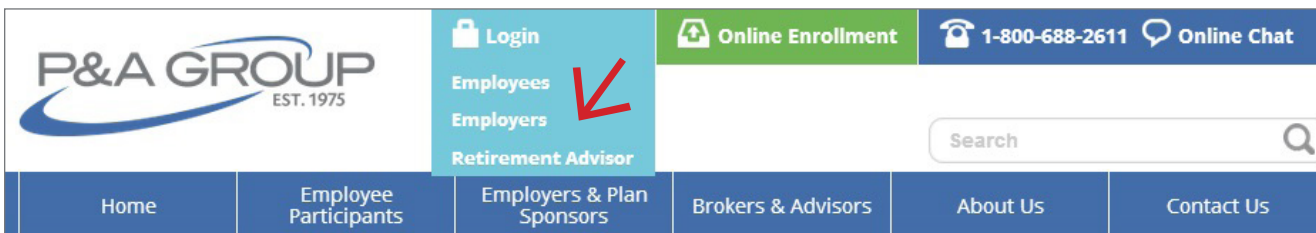


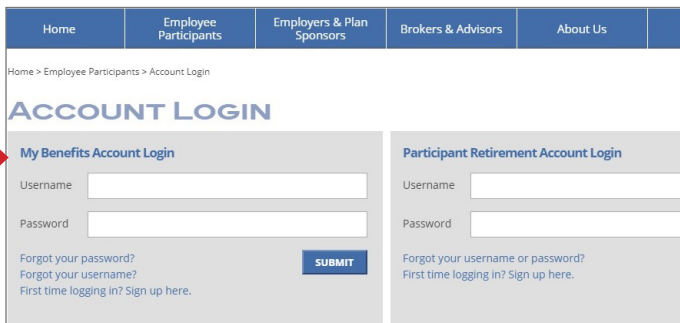
Follow the steps below to access your P&A Group HSA plan!



1 Go to P&A's website at [www.padmin.com](http://www.padmin.com) and navigate to the blue login box at the top of the page. Select **Employees**.



2 Under My Benefits Account Login, enter your P&A Group username and password and click **Submit**. If you are a first time user, click the **First Time Logging In** link. You will be prompted to create a username and password for your account.



**TIP:** If you press **Enter** on your keyboard instead of **Submit**, it will not work. You must click **Submit**.

3 After you've logged into your account, click **Go to HSA Plan** to access your HSA account.

