Order Benefit Cards for your spouse and eligible dependents at no extra cost!

Let’s get started!

First, Log into your HSA Account at www.padmin.com. To log in, click Employees and enter your username and password. Once logged in, click Go to HSA plan.
Make sure your dependent is added to your account first. To add your dependent click on your name in the main menu to access your user profile.

Under your user profile, you'll see your demographic information. At the bottom of the page, click **Add Family Member** to add a dependent.

Complete the dependent information on the page. Make sure you click **Issue Dependent Card**. This will automatically issue your newly added dependent a Benefits Card. When finished, click **Next**.
Once a dependent is added to your account, you can also order additional HSA Benefit Cards by clicking the card icon in your navigation menu.

On the cards page, you can review your current Benefit Cards. Here you can also report an existing card as lost/stolen and request a replacement card. Click Report Lost/Stolen if your card is missing.

To order a card for an existing dependent who doesn't have a card, click Issue Debit Card next to the dependent’s name.

**P&A GROUP CUSTOMER SERVICE**

Contact P&A Group's customer service team for questions about your account.

**PHONE:** (800) 688-2611 | **WEB:** www.padmin.com | **HOURS:** Monday - Friday, 8:30 am - 10:00 pm ET.