



Stockton Fire Department • Fire Prevention Division
345 N. El Dorado Street, Stockton, CA 95202
(209) 937-8271 • Fax (209) 937-8893



TENTS, CANOPIES AND OTHER MEMBRANE STRUCTURES

PERMIT REQUIRED:

As regulated by the California Fire Code, a fire permit is required for the installation of a tent having an area in excess of 200 square feet, a canopy having an area in excess of 400 square feet, and/or a temporary membrane structure that is air supported.

PLAN SUBMITTAL INFORMATION:

A plan review is generally required to verify several conditions that are specified in the California Fire Code. The applicant shall be responsible for submitting the following information:

- a. A scaled site plan reflecting the location of the tent, canopy and/or temporary membrane structure in relation to other buildings, property lines, public ways, parked vehicles, and other temporary structures.
- b. A floor plan of the tent, canopy, and/or temporary membrane structure reflecting the exits, seating arrangement, occupant load, location of portable heating devices, and locations of portable fire extinguisher(s).
- c. Proof of compliance certificate for flame retardant treatment for the fabric material. The certificate shall bear the following:
 - Name and address of the owner of the tent, canopy or temporary membrane structure;
 - Date the fabric was last tested with flame-retardant solution;
 - Trade name or kind of chemical used in treatment;
 - Name of person or firm treating the material;
 - Name of testing agency and test standard by which the fabric was tested.
- d. California State Fire Marshal tag of approval (Exhibit A).



WHO IS RESPONSIBLE FOR OBTAINING THE PERMIT?

It shall be the responsibility of the tent company, event coordinator and/or the responsible party who has rented the equipment to obtaining the proper permit from the Stockton Fire Department. This action will ensure accurate permit processing protocol, plan review for compliance, and final inspection conducted by the Stockton Fire Department.

HOW TO OBTAIN THE PERMIT:

The permit application can be obtained by contacting the Fire Prevention Division, located in the City of Stockton Permit Center, 345 N. El Dorado Street. The telephone number is (209) 937-8271. The normal hours of operation are Monday - Friday, 8:00 a.m. to 5:00 p.m. The Permit Center is closed for lunch from noon to 1:00 p.m. There is a fee required for the permit at the time of plan submittal. A fee schedule is posted on the City's web site at www.stocktongov.com; otherwise, contact our office for further assistance.

Exhibit A

 SEE REVERSE	INHERENTLY FLAME RETARDANT SIZE _____	FRONT	 SEE REVERSE	THIS ARTICLE MUST BE RETREATED AFTER WASHING OR DRY CLEANING BY SYSTEMS WITH SOAP AND WATER ADDED. SIZE _____
	INHERENTLY FLAME RETARDANT Supplied by _____			FLAME RETARDANT Treated by _____
Registration No. _____	Date _____	BACK	Name of Chemical Used _____	Registration No. _____ Date of Application _____

ANY OTHER USE IS PROHIBITED
WITHOUT THE EXPRESS WRITTEN
PERMISSION OF THE STATE FIRE
MARSHAL.